## Form 19: IMPORTED FOOD SAFETY AND SUITABILITY ASSESSMENT CHECKLIST

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| *To be completed for each new imported food product, or range of product, that you import directly from an overseas supplier, in line with Part 5 (Subpart 122, 124 and 124A) of the Food Regulations 2015.* |

**Food Product/Food Group: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(Include a barcode if only one product is assessed)

**Date:**

**Completed By:**

**CHECKLIST**

| **Requirement** | **Meets Requirement? Yes/No** | **Comments** |
| --- | --- | --- |
| Technical Specification/s obtained from supplier  *Record issue date in Comments column* |  |  |
| Supplier contact details obtained  *Record issue date in Comments column* |  |  |
| Supplier current food safety certification obtained  *Record issue date in Comments column*  If the supplier is not the source manufacturer then need to obtain food safety certification for the manufacturer / producer of the food  Include other certification as applicable e.g., Halal, Kosher, Gluten Free, Organic |  |  |
| Imported Food Testing  If the food is one of “high regulatory interest”, or “increased regulatory interest” are laboratory test reports provided/available for each consignment (or at the frequency approved by MPI)?  Refer to: [Importing Food (mpi.govt.nz)](https://www.mpi.govt.nz/dmsdocument/10685-Food-Notice-Importing-Food)  Keep copies of all laboratory test reports on file |  |  |
| Does the food product/s meet the labelling requirements (Part 1) of the Australia New Zealand Food Standards Code?  [Food Standards Code](https://www.foodstandards.govt.nz/code/Pages/default.aspx)  Attach a copy of a completed label review form/s or assessment report/s |  |  |
| Does the food meet the compositional requirements (Part 2) of the Australia New Zealand Food Standards Code?  [Food Standards Code](https://www.foodstandards.govt.nz/code/Pages/default.aspx) |  |  |
| If the food contains genetically modified ingredients is this declared on the label/packaging? |  |  |
| If the food has been irradiated is this declared on the label/packaging? |  |  |
| Are suitable arrangements in place to keep the product safe and of acceptable quality during storage and transport?  This might include temperature checks on product on arrival, refrigerated storage (chilled/frozen) as appropriate, and refrigerated transport for perishable products |  |  |
| Supplier will include product traceability information (product name, quantity supplied, batch/lot and/or Best Before or Use By date) on the consignment documentation (e.g., packing list) |  |  |

*Attach a copy of any over-stickers, or new label on the back of this checklist.*

Following an assessment of the safety and suitability of this product it has been confirmed as being acceptable to bring it into New Zealand.

**Name: Signed:**

**Date:**